

DCMC-OF

MEMORANDUM FOR SERVICE ACQUISITION EXECUTIVES

DIRECTOR, ACQUISITION PROGRAM INTEGRATION OUSD(A&T)

DIRECTOR, BALLISTIC MISSILE DEFENSE OFFICE

DIRECTOR, NATIONAL SECURITY AGENCY

DIRECTOR, NATIONAL RECONNAISSANCE OFFICE

COMMANDANT, DEFENSE SYSTEMS MANAGEMENT COLLEGE

COMMANDERS, DEFENSE CONTRACT MANAGEMENT COMMAND  
DISTRICTS

SUBJECT: Invitation to Apply for Earned Value Management Exchange Program

The Defense Contract Management Command (DCMC) formally solicits nominations of individuals to be considered for an 18-month development assignment under the United States and Australia Earned Value Management Exchange program. The assignment has been identified at the civilian GS-12/13/14/15 level.

In November of 1995, the United States, Canada and Australia formally executed a Memorandum of Understanding (MOU) concerning cooperative implementation of Project Cost and Schedule Performance Management Principles in Defense Contracting. Section 3 of the MOU provides for the exchange of professional staff. DCMC, as the Department of Defense's Executive Agent for Earned Value Management, administers the MOU on behalf of the United States, including funding temporary duty costs for the selected exchange officer. The United States and Australia have completed three successful exchanges to date, with a fourth exchange currently ongoing. An agreement has been reached with Australia to a further round of the exchange program. Further background may be found on the internet at <http://www.acq.osd.mil/pm>

The Exchange Officer will work in Canberra, Australia under the direct supervision of the Australian DoD Director of Project Management Systems. The Exchange Officer will work with a team engaged in earned value management policy development, implementation and program office support. Candidates must be knowledgeable of current earned value management policies and practices and be experienced in earned value management implementation.

A brief description of the duties and required experience base is attached, along with criteria, which will be used to select the exchange officer.

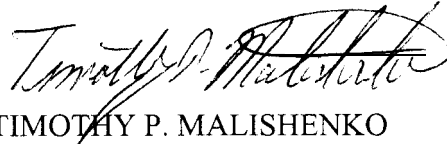
A current resume and a supervisory letter of endorsement are required for each nominee. Nominees should address each of the Selection Criteria attached, describe how their skills and experience relate to the duties of the position, and describe how the development opportunity will benefit their individual career aspirations and the Department of Defense.

The period of the assignment will be approximately 18 months, beginning December 30, 1999. Nominations are to be forwarded to the following address by close of business June 30, 1999.

Mr. Richard Zell  
Director, Supplier Operations  
Defense Contract Management Command  
DCMC-OF, Suite 2533  
8725 John J Kingman Road  
Fort Belvoir, VA 22060-622 1

Candidates must possess a SECRET clearance. The individual's travel and transportation costs will be paid by Defense Contract Management Command. The individual's salary costs will be the responsibility of the parent organization.

Please circulate this announcement to a wide segment of your staff to ensure reaching the most qualified personnel. We appreciate your assistance in referring qualified candidates. Please address questions concerning this assignment to Michael Lowry at (703) 767 3357.

A handwritten signature in black ink, appearing to read "Timothy P. Malishenko", written in a cursive style.

TIMOTHY P. MALISHENKO  
Major General, USAF  
Commander

Attachment

## SELECTION CRITERIA

- a) Earned Value Management Systems (EVMS) knowledge and experience: Candidates should have significant experience in EVMS related positions and strong knowledge of EVMS concepts and policy. Applications should describe candidate's experience in EVMS related jobs and provide a concise description of key current policy and implementation issues.
- b) Strong communication skills: The candidate should have well-developed oral and written communication skills, including ability to give effective presentations and provide training on EVMS material.
- c) Broad knowledge of US DoD organization: Candidates should have a broad knowledge of the US DoD organization, with emphasis on acquisition reform, understanding the roles of the various components, and have a network of relevant contacts.
- d) Experience in policy formulation: It is desirable that the candidate has some experience in formulating policy and procedures.

## DUTIES

- a) Perform assigned duties in the Australian host organization related to earned value management system review, policy and procedure formulation, data analysis and program office support.
- b) Communicate US DoD earned value management policy initiatives to the Australian Department of Defence and industry, including maintaining close liaison with OSD and DCMC.
- c) Provide ad hoc reports to DCMC on relevant developments in Australia.
- d) Contribute to International Performance Management Council activities.

## EXPERIENCE

Department of Defense employees with significant (5+ years) experience in the Earned Value Management discipline. This experience may include the following:

*Pre-Award* - OSD/Secretariat/Materiel Command/Buying Command Staff EVM positions or Program Management Office positions with EVMS responsibilities.

*Post Award* - DCMC Headquarters, District or Contract Administrative Office, or Program Management Office positions with EVM responsibilities.

*Teaching* - DSMC/AFIT/AMEC/ALMC or similar positions with EVM education responsibilities.